



Cardno is a professional infrastructure and environmental services company, with expertise in the development and improvement of physical and social infrastructure for communities around the world. Cardno is implementing a USAID-funded project in Serbia and is looking for qualified individuals to join our team. We are looking for:

Field Task Officer

Location: Central and southern Serbia

JOB DESCRIPTION AND STATEMENT OF WORK

USAID has awarded Cardno a four-year contract to improve the competitiveness of the Serbian food processing industry, with the goal to increase sales and exports of Serbian food products in domestic and international markets. Through this activity Cardno will partner with public and financial institutions, the Serbian education system, business associations, and a variety of other service providers to create a support system for Serbian companies that can be replicated within other industries and is sustainable.

Scope of Work

Field Task Officer will:

- Collaborate with selected industry stakeholders in implementing integrative business models in fruits and vegetable production to increase sales and exports;
- Support improvement of a system of cooperative relationships with the SMEs and farmers in underdeveloped parts of Serbia;
- Oversee implementation of subcontracts with partner companies, assuring that contracts' objectives, targets and indicators are attained in a timely manner in accordance with the contract terms;
- Work with the Project team to design solutions to major markets and operating obstacles in value chains and support the implementation of specific Project strategies and activities;
- Manage the timely completion of project deliverables and their presentation to USAID in a professional manner.

Capacities Required for Position

- Relevant University degree.
- Professional experience (minimum 5 years) in private sector, preferably in the agriculture and/or Serbian food processing sector
- Relevant experience working with donors/U.S. Government agencies programs will be considered an advantage.

- Ability to demonstrate substantial knowledge of fruits/vegetables production, logistics and organization systems, business operations and project management
- Strong networking, communication and facilitation experience
- Strong organizational and presentation skills
- Fluent written and oral knowledge English language

Qualified applicants are requested to send a motivation letter and CV to the following e-mail address: info@konkurentno.rs

Only the shortlisted candidates will be contacted.

Deadline for applications: September 26, 2019