

Questions and Answers (Q&A)

RFQ -2019-01 - Provision of technical assistance in facilitation of Serbian premium food producers to apply for International Taste and Quality Institution's (iTQi) Superior Taste Award in 2019".

Q: What kind of media support is required under the task: "Create a media support package for award-winning products and manufacturers"?

Where this service support will be provided- in Brussels?

A: Media support package refers to development of promotional materials, and PR services at the ceremony *Superior Taste Award 2019*. In addition, media support will be provided to the awardees in Serbia (preparation for media appearances and interviews, support to promotional campaigns). Services should be conducted both in Serbia and in Brussels.

Q: With whom the consultant needs to organize a launch under the task: "Organize meeting and working lunch to discuss possibilities of positioning Serbian products on the EU market"?

Should the consultant engage some of their existing contacts to fulfil this task?

A: Meeting and working lunch may be organized with all parties interested to support positioning of Serbian products on EU market. The Consultant shall carry out the services in a diligent and professional manner utilizing knowledge and experience in the area.

Q: Please confirm that all the bidders should provide is fixed price cost proposal per task, along with CV and references - no other documents are required?

A: Documents required within the RFQ-2019-01, must be submitted by all bidders to qualify for the evaluation. CV and references are obligatory part of supporting documents. The technical part of the offer/quote should consist of a short description of activities to be performed, methods used, and the timeline. The fixed price cost quote (financial offer) should be broken down per tasks.