

Amendment No1
to
Request for Proposals
USAID CSS RFP-2018-03

Subject: Facilitation of Export of Serbian Niche Products in Targeted International Markets

Project: USAID Competitive Economy Project

Contracting Entity:

Cardno Emerging Markets USA, Ltd.
2107 Wilson Boulevard, Suite 800
Arlington, VA 22201-3096

Funded by:

United States Agency for International Development (USAID)

Purpose

The purpose of this Amendment No.1 to the RFP USAID CSS RFP-2018-03 is to amend the original solicitation document with the information herewith incorporated and made publicly available to all interested parties.

Section 5.4. Submission/Delivery Instructions

Deleted the following:

The deadline for the submission of proposals is December 11, 2018 by 4 p.m. CET via email to konkursi@konkurentno.rs Late proposals will not be considered. The email subject line item must contain the reference number of the RFP.

All Proposals in response to this RFP shall be prepared in two separate parts: the Technical Proposal shall address technical aspects related to the Scope of Work/Technical services to be provided under Section 1.3., and address related issues such as past performance and experience, with detailed methodology and expertise for Task order; and, the Cost Proposal shall present the price only of the services under Task order 1. Proposals must be signed by an official who is authorized to bind the entire organization.

The Technical Proposal and Cost Proposal must be kept separate from each other. Technical Proposals must not make reference to pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.

The Offerors must submit the proposal both in hard copy and electronically with attachments (10 MB limit per email) compatible with MX Word, MS Excel, readable format, or Adobe Portable Document (PDF) format in a Microsoft XP environment. Those pages requiring original manual signatures should be scanned and sent in PDF format as an email attachment.

Amended/Replaced with the following:

The deadline for the submission of proposals is December 11, 2018 by 4 p.m. CET via email to konkursi@konkurentno.rs **and in hard copy by post or hand delivered**. Late proposals will not be considered. The email subject line item must contain the reference number of the RFP.

All Proposals in response to this RFP shall be prepared in two separate parts: The Technical Proposal shall address technical aspects related to the Scope of Work/Technical services to be provided under Section 1.3., and address related issues such as past performance and experience, with detailed methodology and expertise for Work Order No.1. **The Cost Proposal shall present firm fixed daily rates for the proposed personnel and the price of the services under Work Order 1.** Proposals must be signed by an official who is authorized to bind the entire organization.

The Technical Proposal and Cost Proposal must be kept separate from each other. Technical Proposals must not make reference to pricing data in order that the technical evaluation may be made strictly on the basis of technical merit.

The Offerors must submit the proposal both in hard copy and electronically.

Instructions for hard copy submission:

The Technical and Cost Proposals must be delivered in TWO SEPARATE envelopes enclosed in an OUTER envelope to the address below:

**Predstavnstvo Cardno Emerging Markets USA Ltd. /USAID Competitive Economy Project
10L Bulevar Mihajla Pupina VIII floor
11070 Belgrade, Serbia
Reference No. USAID CSS RFP-2018-03 PROPOSAL**

Separate envelopes must be marked:

USAID CSS RFP-2018-03 Technical Proposal and

USAID CSS RFP-2018-03 Cost Proposal

Name of the Offeror must be stated on all envelopes.

Instructions for electronic submission:

Technical and Cost Proposals must be submitted in two separate files, one with the RFP reference number marked Technical Proposal and the other with the RFP reference number marked Cost Proposal, with all required and relevant attachments (10 MB limit per email) compatible with MX Word, MS Excel, readable format, or Adobe Portable Document (PDF) format in a Microsoft XP environment. Those pages requiring original manual signatures should be scanned and sent in PDF format as an email attachment.

ALL OTHER REQUIREMENTS NOT ENLISTED AS CORRECTED IN AMENDMENT NO 1 ARE IN FULL EFFECT AS STATED IN THE ORIGINAL RFP USAID CSS RFP-2018-03.

END OF AMENDEMENT NO 1